

## The Paul and Gladys Richards Charitable Foundation Grants for the Research of British Transferware



### *Grant objectives and process*

Grants funded by the Paul and Gladys Richards Charitable Foundation are made available to support the Transferware Collectors Club mission to educate and to serve as a forum for sharing information about British transfer-printed ceramics produced between 1750 to 1900. Successful grant proposals will demonstrate how they will support the Transferware Collectors Club mission.

A committee established by the TCC Board of Directors reviews applications and makes recommendations to the Board of Directors. Funding in the range of \$1,000 to \$10,000 may be granted by the TCC Board of Directors for projects that demonstrate a potential to result in a significant contribution to the field of transferware studies.

### *When and how to apply*

All grant applications must be received by May 4 of the year the request is made. The TCC Grant Administrator will notify all recipients of the TCC Board of Director's recommendations by early August. Grant funding for successful proposals will be distributed by the end of August.

All grant funding is subject to the following terms and conditions.

- A project must be original work not previously produced, published, or funded from other sources.
- The applicant must demonstrate some direct benefit to the Transferware Collectors Club.
- The applicant agrees to acknowledge the TCC's funding support in any resulting publication or other project output.
- When an applicant's project is intended to directly benefit the organization with which he or she is associated, they are asked to simply confirm that their proposal has that organization's support.
- Previous grant recipients may not apply for a new grant until any funded projects have been completed and approved by the grant review committee.
- The TCC requires the establishment of mutually agreed to progress milestones for review at time(s) of its choosing.
- Any request for an extension of time must be approved by the grant review committee.
- Failure to meet the agreed-to project milestones will require repayment by the recipient of all or part of the granted funds.
- A final report must be submitted to the TCC grant administrator within 12 months of funding unless an extension of time has been approved by the grant review committee.
- Domestic and international grant recipients will be required to complete and submit form W8 or W9 as applicable. These forms are provided by and submitted to the TCC Treasurer. Once the completed W8 and W9 forms are received, payment of funds will be sent to the recipient.
- Your signature on this application certifies your acceptance of the terms and conditions set out above.

If you have any questions about the grant application form or the process, please contact Dan Sousa, Grant Administrator at: [dsousa1775@gmail.com](mailto:dsousa1775@gmail.com)

**Grant Application Part A**

A. Please Print or Type the following:

Name:

Home Address:

Work Address:

Email Address(es):

Telephone or mobile #:

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Signature and date:

*All applications must be received by May 4 of the year in which the application is made. Send both parts A and B to:*

*TCC Grant Review Committee*

*c/o Dan Sousa, Grant Administrator*

*43 J Street Apt. 8*

*Turners Falls, MA 01376*

*OR email to dsousa1775@gmail.com*

**Grant Application Part B**

B. On a separate sheet(s) answer the following:

1. Please provide a working title and concise outline of your proposed project or work in progress.
2. How will your project contribute to transferware knowledge and support the TCC’s mission?
3. Please indicate the nature of the project deliverable you plan to submit to the TCC.

\_\_\_\_\_ Article for the TCC Bulletin or Website.

\_\_\_\_\_ Article, catalogue, or book with full acknowledgement of the TCC grant funding.

\_\_\_\_\_ Other: Please describe.

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4. What types of sources do you expect to use in your research?
5. What is the amount of proposed grant funds needed and how do you plan to use them? (Please note: If a request for domestic and/or foreign travel is included in your proposal, rationale must be provided. Expenditures should be based on the most reasonable costs available, and undocumented or unverifiable expenses cannot be funded.)
6. What is your expected completion date?
7. What publisher(s) may be interested in your work? What contacts have been made?
8. Have you completed other ceramic-related work? If yes, provide title, date, and publisher. If unpublished, please provide a sample of your written work.
9. What was the origin of your transferware interest? Do you have any area(s) of specialization?
10. What is your educational, professional, or business background?
11. If your project is intended to directly benefit the organization with which you are associated, please confirm your organization's support.
12. Please provide two transferware-related references familiar with your knowledge of or experience with transferware.
13. ***Please sign and date your application on page 2.***